



Offer Submission Guide

INTRO

We are so excited to work with you and your clients should our client accept your offer. Please note that no offer is binding until there is a fully executed contract. Please contact the listing agent directly for compensation and title company information.

REQUIRED

All offers are to be submitted in its entirety. Please be sure to include the following documents if applicable and email them in separate PDF Files:

- Offer Agreement
- Third Party Financing Addendum
- Sellers Disclosure
- Mandatory HOA Membership
- MUD Notice
- Non-Realty Addendum
- Seller's Temporary Leaseback Agreement
- Lead Based Paint Addendum
- Agreement Between Brokers
- Preapproval Letter and/or proof of funds.

PROHIBITED

Do not submit the following as our clients have been advised against reviewing anything outside of the offer in an effort to reduce any liability:

- Photos of your clients.
- Letters from your clients.
- Any personal information related to your clients outside of their offer.

 936.537.5081

 www.TheLuxTeam.com

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 134 Vintage Park Blvd., Ste A1017
Houston, Texas 77070

BROKER INFO

Broker Name: Fathom Realty

Broker License: 0622496

Licensed Supervisor: Machell Tompkins

Supervisor License: 0637808

Team Name: The Lux Team

Address: 6725 S. Fry Road, Suite 700-368, Katy, TX 77494

Please select the Listing Agents Information and enter it accordingly:

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REQUIRED CONTACT FOR ALL OFFERS

Transaction Coordinator

Donna Coble

Phone: 609.412.0895

Email: Transactioncoordinator@theluxteam.com