

OFFER SUBMISSION INSTRUCTIONS

Please submit all offers to:
Monetassist@gmail.com and Jenny@crp-tx.com

All offers will be presented to our seller(s) within **24 Hours** of receipt.

To help expedite the review process, please ensure the following requirements are met and that all applicable documents and addenda are included with the offer submission:

1. COMPLETED PURCHASE CONTRACT

Please submit a fully completed contract signed by all buyer(s), with no blank fields. Please mark any non-applicable sections as “N/A” or “None.”

2. TITLE COMPANY

Please contact Jenny Bosley for the seller’s preferred title company information if Buyer wants seller to pay.

3. CONTRACT — PAGE 9

Please ensure Page 9 of the contract is completed with the following listing information:

A. Listing Broker Firm:

Creighton Realty Partners
License #: 9001752

B. Listing Associate:

Jennifer Guinn Bosley
License #: 758242
Email: Jenny@crp-tx.com
Phone: (936)827-7565

C. Licensed Supervisor of Listing Associate:

Tamarah Curtis
License #: 0556775

D. Listing Broker:

Office Address: 11133 I-45 South, Ste. 110, Conroe, TX 77302

4. EARNEST MONEY

Earnest Money must be at least **1%** of the sales price.

5. OPTION PERIOD

Our preferred option period is no longer than **10 days**.

6. SURVEY

If a survey is uploaded with the listing, please check #1 on Page 2, Part C.

If no survey is provided with the listing, the seller does not have a copy, and Box #2 should be checked.

7. AGREEMENT OF PARTIES — SECTION 22, PAGE 9

Please ensure that all applicable addenda are selected.

Please also include any applicable documents or addenda not specifically listed under “Other” (for example: Water District Notice, Seller Exclusions Form, etc.).

8. THIRD-PARTY FINANCING ADDENDUM

Please ensure that all applicable financing fields and boxes are completed and checked.

9. SELLER’S DISCLOSURES & ADDENDA

Please include the signed Seller’s Disclosure Notice, along with all other applicable seller-provided disclosures and addenda available online (MUD, SDN, Groundwater SD, HOA, etc.).

10. NON-REALTY ADDENDUM

Please include a Non-Realty Addendum if applicable.

11. PRE-APPROVAL / PROOF OF FUNDS

Please provide the buyer’s lender pre-approval letter or proof of funds, as applicable.

12. OFFER SUBMISSION FORMAT

Please email all offer documents and supporting documentation in PDF format only.

THANK YOU

We appreciate your cooperation in providing a complete offer package. Following the above guidelines helps us expedite the review process and ensures that all offers can be presented to our seller(s) as efficiently as possible.

Listing Agent:

Jenny Bosley
936-827-7565
Jenny@crp-tx.com

Creighton Realty Partners