



Thank you for submitting an offer on our listing. Below you will find some helpful information for completing your contract.

Page 9 Information:

Keller Williams Metropolitan **0460373**

Listing Broker Firm License No

Lori Tillman **0403587**

Supervisor License No

Sandra Marconi **511538**

Listing Associates Name License No

4265 San Felipe Ste. 800

Listing Broker Office Address

Houston **TX** **77027**

City State Zip

Sandra@themarconiteam.com

281-935-8265

Listing Associations Email Address

Please note if you are sending your offer after 6pm it will be presented by noon the following business day.

Title/Contract Information

All offers: MUST be accompanied by a signed Pre-Approval letter from a reputable lender.

Title Company: Call agent

Option Fee: Please ensure Option is delivered to Title Company.

Earnest Money: Please ensure that earnest money is a full 1% of the contract sales price.

Property Survey: Please check #2(Buyer will purchase) under survey section. Seller will not convey a survey due to copyright laws.

HOA Addendum: The HOA addendum MUST be provided by the buyer's agent as it is a buyer driven document and is an extension to the contract. If requesting, please allow a MINIMUM of 15 days for return of HOA docs/resale certificate.

Sending your Contract: When emailing your contract, please place property address in the subject line.

Please copy on all correspondence:

Jecyl@themarconiteam.com