

# Instructions to Submit Offers



Listing Broker: Keller Williams Memorial Lic:# 9000862  
Licensed Supervisor: Roger Aad Lic:# 692211  
Listing Agent: Patricia Brand Lic:# 640952  
pbrand@kw.com  
(832) 613-7860

Offers must include an Approval Letter from lender with interest rate and verified income/ assets. Lender contact information must be presented on the letterhead or within a signature on the document.



No more than 21 days on the Third Party Financing Addendum Earnest money and option money must be in certified funds.

Buyer must sign all addenda and notices from MLS (Seller's, Disclosure, HOA, MUD, etc.) or offer will not be accepted.



Option Period max is 10 days \$. Option and Earnest check must be delivered to Title Company. If option check is not received within 72 hours, no valid option period per Paragraph 23 of the Contract.

Please email all offers to pbrand@kw.com with the subject line:  
Offer – 2904 Ruth Street, Houston, Texas, 77004

Kindly CC my assistant, Nicolle, at assistant@brandrealtyteam.com on all correspondence.

Thank you!