

## **BUYER AGENCY OFFER INSTRUCTIONS**

**PROPERTY ADDRESS:** 5298 Circle view, Montgomery, TX 77316

*This page must be included with offer. Buyer's Agent sign at bottom.*

**MLS will not be updated accordingly until Listing Agent receives Executed Contract.**

**MLS will not be updated to SOLD until Listing Agent receives Closing Documents.**

### **PRESENTING OFFERS**

- Submit single PDF file to email address indicated in Showing Instructions
- Offers should have the following:
  - 1) Recent Pre-Approval Letter and/or Proof of Funds
  - 2) Consumer Disclosure, for applicable states
  - 3) Buyer signed Property Disclosures
  - 4a) In CT, ME, MA, NH, RI, VT - Copy of Initial Deposit Check
  - 4b) In CO, FL, TX, VA – NO Copy of Initial Deposit Check required
  - 5) Make Expiration of Offer good for at least 24 hours from submission
- CC [listings@HomeZu.com](mailto:listings@HomeZu.com) on all offers
- If receipt is not confirmed within 24 hours email follow up to [listings@HomeZu.com](mailto:listings@HomeZu.com)
- **If using Digisign, Docusign or Dotloop, include in custom message field to Seller that Listing Agent has been CCed**

### **DEPOSIT/ESCROW CHECKS**

- Listing Agency does not hold escrow. If any escrow is to be held outside of the Title Company, it must be held by either the Buyer's Agency, Seller's Attorney or any qualified intermediary mutually agreed upon. Please confirm prior to making deposit.
- Deposits should be made payable/wired to the Title Company chosen for the transaction
- **Listing Agency will NEVER ask for money to be wired to any person or organization.**

### **HOMEZU INFORMATION IN CONTRACTS**

HomeZu's Role CT: Listing Broker, FL: Listing Broker, MA: Facilitator, ME: Transaction Broker, NH: Facilitator, RI: Transaction Facilitator, TX: Listing Broker, VA: Listing Broker, VT: Listing Broker

Jason Saphire, Broker [jason@HomeZu.com](mailto:jason@HomeZu.com)

CT #REB.0788861

FL #BK3608779

ME #DB913370

MA #9086666

NH #063985

RI #B16418

TX #818954

VA #0225268266

VT #081.0065026

Firm Licenses [listings@HomeZu.com](mailto:listings@HomeZu.com)

www.HomeZu.com - CT #REB.0792840

HomeZu.com of Florida - FL #CQ1070240

www.HomeZu.com - ME #AL90603350

www.HomeZu.com - MA #423327

www.HomeZu.com - NH #075769

www.HomeZu.com - RI #B16418

HomeZu.com of Texas - TX #9014563

HomeZu.com of Virginia - VA #0226037515

www.HomeZu.com - VT #083.0065027-MAIN

Address: 45 Eisenhower Dr., Sharon, MA 02067

Phone: 877-249-5478

### **BUYER'S AGENCY CO-OPERATION**

- Buyer's Agency agrees to notify HomeZu within 24 hours if Seller is unresponsive after submitting offer
- Buyer's Agency agrees to notify HomeZu if Buyer's Agent notices status is not updated within 2 days
- Buyer's Agency agrees to share Buyer Attorney and/or Title Company Contact Information upon request
- Buyer's Agency agrees to share Executed Purchase Contracts and Addendums upon request
- Buyer's Agency agrees to share Settlement/ALTA Statement upon request
- Buyer's Agency agrees to share name of Appraiser, if applicable, upon request

\_\_\_\_\_  
Buyer's Agent Printed Name

\_\_\_\_\_  
Buyer's Agent Signature

\_\_\_\_\_  
Date