

OFFER SUBMISSION SUGGESTIONS

Please submit all offers jovon.ballard@exprealty.com. All offers will be presented to our seller(s) within 24 hours of receipt. To expedite the review process, please make sure all the steps below are followed, and all documents/addenda are included in the offer submission, if applicable:

1. Complete contract signed by buyer(s) with no blank fields (mark N/A or None)
2. Please call/text the listing agent for preferred Title Company Information.
(WFG National Title Company 1600 Hwy 6, Suite 160, Sugar Land TX 77478)
3. Complete page 10 of the contract with the following information:
 - a. Listing Broker Firm: EXP Realty, License #603392
 - b. Listing Associate's Name: JoVon Ballard, License #0794034.
Phone: 832-534-2406. Email: JoVon.Ballard@exprealty.com
 - c. Licensed Supervisor of Listing Associate: Karen Richards, Lic#508111
 - d. Listing Broker's Office Address: One Riverway Ste 1700, Houston, TX 77056
4. Earnest Money must be at least 1% of the sales price.
5. Option period \$75 per day and up to 7 days.
6. Survey will be provided online if available.
7. Third Party Addendum:
 - a. Maximum of 21-day financing period to obtain credit approval.
 - b. Ensure all applicable financing fields and boxes are completed.
8. The Seller's Disclosure should be signed along with any other appropriate addenda provided online.
9. Non-Realty Addendum (If applicable)
10. Please provide the lender's pre-approval letter of proof of funds.
11. Please email all documentation in single PDF files.

