



## APPLICATION CHECKLIST

Applicant's Name:

Property Address:

Move-In Date:

Rent:

Application Fee:

Deposit:

All documents and screening results must be received PRIOR to the application being submitted to the landlord for review.

- Completed TX-Residential Lease Application (TAR 2003).  
(an application must be fully completed for all persons 18+, NO BLANKS.)
- Clear Color Copy of Valid Government Issued Photo Identification
- Copy of Social Security Card  
(only when requested from the landlord & will be directly emailed to landlord.)
- Proof of Income.  
(paycheck stubs for last 30 days or last two month's bank statements if self employed.)
- Letter of Explanation for Negative Credit/Rental History, if applicable.  Copy of Credit, Criminal, Eviction Report, if available.  
(can be obtained from [mysmartmove.com](http://mysmartmove.com) and must not be older than 30 days)
- Tenant Selection Criteria Reviewed and Signed
- Information About Brokerage Service Reviewed and Signed

Application(s) and all supporting documents must be delivered prior to application screening. Please contact me directly with any questions.