

**Thank you for showing our listing!**

**Please read the following information about how to handle certain tasks associated with this listing as well as important information you will need to know. Please note that the seller has an exclusive listing agreement with our firm.**

**HOW TO SUBMIT OFFERS:** Email offers directly to the seller (contact info is in Broker/Agent Remarks) AND please cc [listingassistant@homerise.com](mailto:listingassistant@homerise.com)

**ACCEPTED OFFERS:** Should the seller accept your buyer's offer, **please email us a complete copy of the contract with all addendums** to [listingassistant@homerise.com](mailto:listingassistant@homerise.com). Any documents that require the listing agent's signature(s) will be sent back to you within 24 hours with corresponding signatures.

**TITLE SERVICES:** Immediately upon the pending sale, we need to know which title company or attorney will be handling the closing and we will need their contact information.

**QUESTIONS:** Any further questions you might have, please submit an email to [listingassistant@homerise.com](mailto:listingassistant@homerise.com) and we will respond within 24-48 hours.

**MAILING ADDRESSES:** In the event you need to list an office address on any contractual form for the listing broker, please use one of the two following addresses depending on the Brokerage of Record:

Houwzer 1435 Walnut St, 5th Floor Philadelphia, PA 19102	Trelora 2401 15th St #150 Denver, CO 80202
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